

## Accounting Competency Exam (ACCE)

Complete the exam early so you can register for ACG 3131 and/or ACG 3341 in a timely manner. Students will be prohibited from registering for these courses until the exam is completed.

### Instructions to student:

1. To begin the process, register and pay \$10.50 to take the Accounting Competency Exam (ACCE). Additional information on registration and taking the ACCE at the Boca or Davie Campus is available at <http://www.fau.edu/testing>.
2. You may also elect to take the ACCE at a remote testing center.
  - a. A list of participating centers can be found at <http://www.ncta-testing.org/cctc>
  - b. Each testing center establishes its own policies and prices for proctoring exams.
3. After you identify a testing center in your area, provide that testing center with the completed Proctored Exam Acceptance form, which they must sign. The form must then be emailed to the Testing Center at [fautesting@fau.edu](mailto:fautesting@fau.edu).
4. Wait approximately 7 to 10 business days for an email reply from the Testing Center. They will let you know when the remote testing center is ready to schedule an appointment to proctor the exam.
5. Upon receipt of the email from the Testing Center, contact the remote testing center to schedule a date and time to complete the exam.
6. FAU will automatically receive your scores and will contact you about your performance.

For more information about the ACCE, please visit

<http://business.fau.edu/departments/accounting/student-resources/accounting-competency-exam/index.aspx#.V493rfmANBc>.