

COB Faculty Assembly Minutes

BU 101

April 26, 2017

2 p.m.

Quorum is met.

1. Welcome – C.M. Sashi. Dr. Sashi announced that a quorum is confirmed.
2. Minutes of Faculty Assembly on February 17, 2017, Approval – the minutes from the first spring faculty assembly, held on February 17, 2017, were sent to everyone. There were no objections so those minutes are adopted.
3. Robert Rogers from Counseling and Psychological Services (CAPS) spoke about students in distress. Need to identify students in distress early to alleviate problems and communicate with Dr. Rhodd. The Counseling Center partners with faculty to identify students early in their distress cycle to get them the support they need
 - Express care and concern
 - Indicators will appear long before distress cycles into a crisis
 - Repeated absences
 - Multiple missed assignments
 - Change, deterioration, timeliness of student's work
 - Anger or hostile outbursts
 - Failure to respond to their faculty
 - Deterioration in physical appearance
 - When someone else is expressing concern, i.e. Another student, faculty member, parent, friend
 - Comments about suicide or death
 - Aggression
 - When to take action
 - When you have a gut feeling
 - Notice one or more indicators
 - Intervening with students
 - Always consult someone else
 - Make contact with the student
 - Listening
 - Caring
 - Connecting
 - Talk about indicators you have noticed
 - Follow up with them
 - Refer the student to Dr. Rhodd or the Counseling Center

- Contact the Counseling Center for training programs on how to deal with students in distress.
4. Melih Madanoglu presented Strategic Plan. Approved unanimously.
 5. Julia Higgs presented changes to bylaws.

Dr. Sashi spoke regarding the status --

 - Term limits for College Committees/Councils were discussed in the last Faculty Assembly meeting
 - The proposal, which was submitted by the Bylaws Committee, was adopted in part acquiescing for adopting term limits
 - The wording regarding the term limits was not accepted and was sent back to the committee, which consists of Julia Higgs, Neela Manage, Mike Mullen
 - Julia Higgs spoke to the revisions, which include:
 - Altered to include Councils
 - Changed the name of the Faculty Development Council to Faculty Development Committee
 - P&T Committee revised to five, two year terms
 - A motion was called to begin the changes in language spring 2018. The motion was approved.
 - A motion was called to include Councils. The motion was approved.
 - A motion was called to vote on term limits. The motion was not approved.
 - A motion for all other changes as stated in the ByLaws amendment except for the term limits proposal which has been sent back to the committee for further review and revision.
 - Discussion of whether same provisions regarding Associate Professors service on SPE committee should apply to P&T committee. There may be language in P&T document which needs to be adopted into by laws.
 - Motion to add SPE committee to bylaws. Passes unanimously.
 6. Committee Reports
 - a. Bob Cervany: P&T reports that the language requiring Undergraduate Initiative and Community Engagement may be included in P&T considerations. P&T documents may go electronic in future. 5 outside letters required by University and COB requirements may need to change to reflect this.
 - b. Strategic planning Mel M. wants to know who Economics representative is.
 - c. Undergraduate council. Ethlyn Williams. Minor changes in spring requiring pre-business courses to come in at a C.
 - d. Graduate Council. Executive Ph.D passed graduate council at University level.
 - e. Faculty Development Council is looking at academic qualifications for accreditations.
 7. University Committee Reports
 - a. Research Committee, Gopal Iyer reports that it is interesting because of variety of work.

- b. Awards and Honors, Neela Manage reviewed nominations for all awards including Honorary Doctorates.
- c. Distance Learning, Ravi Behara reports SUS wants 75% of undergraduates to have a distance course. They are also working on who owns intellectual property in these courses.
- d. Community engagement, UFS, Pierre reports hiring of Bill Bosshardt to be community liaison. Adding community engagement to P&T criteria. Also announced awards for community engagement and teaching.
Bill Bosshardt discussed how departments can document work with outside community. University is working on the Carnegie designation of community engagement. Academic service learning is broadly defined as students participating in community activities for 10 hours as part of the course - does not have to be not-for-profits. They are trying to document all community engagement activities, list contact and identify academic service learning courses.

8. Elections

- a. UFS needs 4 members. All existing members agreed to serve and unanimously elected.
- b. University Research, Mark Kohlbeck is nominated and unanimously elected.
- c. Awards and Honors, Neela Manage unanimously elected to continue.
- d. Academic Freedom, Paul Koku unanimously elected.
- e. Distance Learning, Jahyun Goo nominated and unanimously elected.
- f. COB by laws, Anna Agapova and Sunil Babbar unanimously elected. Julia Higgs will continue.

g. Chair of Steering

Gopal Iyer

Scott Barnhart

Sharmila Vishwasrao

Ken Orbach

Donna Cooke

Jim Han

Sharmila Vishwasrao Elected.

h. Chair of P&T

Mark Kohlbeck

Suman Ghosh

Bob Cervany

Pradeep Koregaonker

Jim McNulty

Gary Castrogiovanni

Bob Cervany unanimously elected.

- 9. Dean's Remarks. Budget situation is not bad. National recognition for many programs including online accounting and sports management.

Phil Smith (distinguished alumni) donation names BU building as Phil Smith Hall with \$5 million gift. Establish Phil Smith Center for Free Enterprise

Congratulated Marcy Kreuger and Pat Doney on retirement.

10. Adjourned at 4