Quorum is met

1. Welcome – Sharmila Vishwasrao

2. Approval – Minutes of April 15, 2019 Faculty Assembly Meeting
   - Minutes are approved

3. Collections budget for the library – Dean Hixson
   - Challenges --
     - Collections budget allocated by the University has been set at $3M for over a decade.
     - Supplemented somewhat by the College of Medicine, HBOI, College of Business
     - 60% of academic libraries have had flat budgets for the past five years
     - 19% have decreased funding during that period of time
     - All the collections monies that we currently have is used to pay for continuing access to our electronic resources
     - No new money for monographs; only purchase electronic collections
     - All money received from the University sustains the continuing packages
     - Since fiscal year 2013-2014 the library has spent 81% less on monographs
     - This past year the library spent $100k which came from library salary savings
     - Almost every package that is licensed is part of a consortia package
     - In the last four years over $1M has been allocated in salary savings to add additional money for the collection
     - When a faculty or staff position becomes vacant the position is held open longer so that the savings can be used for the collections.
     - The library applies for technology fee funds each year; in the last four years received $493K. no requests were funded last year
     - Each year ask for additional funding for the collections budget for one time and recurring funding
     - Used 2 vacant staff position salaries to hire a development officer
   - Positives --
     - Provide access to over 80k eJournals; over 500 databases and a growing collection of eBooks and streaming videos
     - Joined a consortium call EAST (Eastern Academic Scholars Trust); 65 members; develops shared print collections
     - Member of Hotsee Trust which provides long term preservation and access to over 15M items
     - In the last four years the inter-library loan department has filled over 44k requests on behalf of faculty and students with 46% of the requests from faculty
• Formed a Library Advisory Committee asking for representation from all the Colleges. Rebel Cole and Don Neubaum are the representatives from the College of Business
  ▪ Hoping to move forward and identify a package and begin the process of deciding what to cut, how to cut and what to retain
• Committed to faculty instructional and research needs

4. Division of Research – Karin Scarpinato and Jeanne Viviani

• FAU has a goal of being named a nationally recognized Research University
• They would like to hear faculty ideas; what is needed to become nationally recognized for Research
• Jeanne Viviani, Dir, Research Development – finds funding opportunities; assists in writing grants; finding collaborators
  ▪ Point of contact for the College of Business
  ▪ Will meet with faculty regarding their Research interests

5. Instructor Promotion Policy Changes – Mark Kohlbeck

• Majority of changes in the document are conforming to University criteria, guidelines and policy.
• There are three changes in the document
  ▪ By-laws of the College were revised to include Instructors to vote so that change should be made to this document. A motion was made to revise language (under Promotion Review) to say, “tenured faculty of department/school and Instructors at or above the rank being aspired to.”
  ▪ Next paragraph under Promotion Review, delete last part of first sentence, “promotion applications will be considered by the Business Communications Senior/University Instructors...”
  ▪ Discussion and vote was held on both of these changes. The motion passed.
  ▪ Added one new section, “Promotion and Career Evaluation.”
    ✓ After discussion several changes were made to this section
    ✓ A motion was made to implement the changes and was approved
    ✓ Several changes were also made throughout the document – a motion was made to implement the changes and was approved.

6. Summer Grants Program and Research Travel Reimbursement Procedures – Paul Hart

• Rational for the Summer Research Grants/Awards was to give tenure-track faculty incentive to spend more time during the summer to work on research instead of teaching two classes.
• If you received a summer research grant you are committed to teaching one class
• The summer grant was given to work on a proposed research project
• As time went on there were more grants given and the research output did not keep up
• In 2014 an award structure was adopted
• In 2014 – 23 awards for $238k / In 2019 – 43 awards for $450k
• Need to decide if we need another incentive structure
- Component of rankings
- Budget issues

- Research Travel Reimbursement
  - 2009 Procedures
    - Focused on tenure track research productivity
    - Recently increased the amount for conference travel
    - Focus on tenure track research productivity and AACSB status maintenance for TT and NTT faculty

7. Dean’s Address – Dean Gropper

- Rankings
  - Executive Programs is ranked by the Financial Times at 71 out of 80 programs
  - International Business is ranked by U.S. News and World Report at #25
  - Working on entrepreneurship efforts: Adams Center for Entrepreneurship and Phil Smith Center for Free Enterprise

- Executive Programs Enrollments
  - Approximately 1,325 students enrolled
  - 2 new programs – Executive PhD and customized programs for JM Family

- Executive Programs Revenue Implications 2018-2019
  - Total revenue approximately $20M
  - Total expenditures approximately $15M
  - Net revenue $10M

- Updates on past and current initiatives
  - Center for Forensic Accounting (with U.S. Treasury)
  - Adams Center for Entrepreneurship & Phil Smith Center for Free Enterprise
  - Schmidt Academics and Athletics Building (home for Exec Programs)
  - International Business (Len Trevino, CUIBE, IBERO-American)
  - Research efforts (publications, editorships, etc.)
  - Academic meetings hosted here
  - Hosting post-docs
  - Kathleen Brush Program for Women in Leadership (redone)
  - Services Marketing Center (Andrew Gallan)
  - Logistics and Supply Chain Management w/Engineering
  - Business Analytics / Big Data (with Science and Engineering)
  - Int’l Center for Emergency Management Education (w/Sheba Medical, Medicine, Nursing and Social Work)

8. Committee Reports and New Members – Sharmila Vishwasrao

- No reports – if anyone has any changes please email Sharmila

Meeting adjourned