

## Faculty Assembly

Friday, October 5, 2007

2:00pm – 4:00pm

In-person meeting held in BU120

1. The Chair of the Faculty Assembly, Brenda Richey, called the meeting to order. The first order of business was the taking of a quorum. Prior to the meeting, a headcount revealed that the College of Business had 81 tenured and tenure track faculty. Forty percent of that would be 33 faculty. Using a show of hands, it was determined that a quorum was present.
2. The draft minutes of the April, 2007 meeting were emailed to Faculty Assembly members prior to the meeting. The Chair announced if there are no corrections offered; the minutes would stand as read. Since there were no corrections from the floor, the minutes were adopted.
3. The next item on the agenda was the introduction of new members and visitors. Accounting – Dr. Greg Bushong, Associate Dean of the Northern campuses and also Associate in the School of Accounting; Robin Radtke, Port St. Lucie Campus; Tony Kang, Davie Campus; Zhanel Mailibayeva, Boca Raton Campus; Jian Cao, Boca Raton Campus. Economics – one new visitor, Haichun Ye. Finance – Ana Agapova, Boca Campus; Ariel Viale from Texas A&M, Boca Campus. Insurance – Chuanhou Yang. Industry Studies – Peter Ricci, Boca Campus; Gary Gaffney, Boca Campus. ITOM – Peri Iz, Boca Campus. MIBE – Gary Castrogiovanni, Professor of Management; Hemant Merchant, Associate Professor in Davie; Karen Preston, Instructor; Linsey Willis, Visiting Instructor, Davie Campus. Marketing – no new members.
4. Dean's update – Dean Coates announced some changes in the Dean's office; Paul Hart has been named Associate Dean of the Boca Raton campus; Qing Hu has been named Chair of the Department of Information Technology and Operations Management; Cecelia Kempler, has been named Director of the Barry Kaye School of Finance, Insurance and Economics. The Dean also reminded everyone of our annual Business Leader of the Year breakfast on Tuesday, October 9. We are honoring Steve Odland of Office Depot. Sales for this event have been the best we've ever had. The Dean is requesting a special faculty assembly meeting in January to have a State of the College review, to look at our budget and our College. Today's meeting will focus on the AACSB team visit that is 3 weeks away. Budget update – the legislature is in special session this week so we will know a lot more in a week or 2. The College of Business has gotten thru pretty much unscathed through the first round primarily because of our upcoming accreditation site visit. We've been working with the Provost's and President's office for almost two years in preparation for this visit. We do have some issues as far as faculty sufficiency is concerned. We will know more about that once the legislative session is completed. At the next meeting the Dean will try and give a more thorough picture of what's happening financially, enrollment wise, and planning, etc. in our meeting in January.
5. There being no objection from the floor, the regular order of committee reports was suspended to hear first from Donna Cooke giving an update on the Strategic Planning Committee action and the upcoming AACSB Review. The team is headed by R. Charles Moyer, Dean, College of Business at University of Louisville, J. Dennis Cradit, of Southern Illinois University at Carbondale and Michael Ginzberg of Yeshiva University. She reviewed the proposed schedule for the visit. It will be sent to everyone on the agenda.

6. Dr. Richey stated that another agenda item carried over from last Spring's Faculty Assembly meeting, was a bylaws amendment from the Strategic Planning Committee having to do with the structure of the College. Dr. Cooke addressed this amendment. She stated that the Strategic Planning Committee had not specifically proposed this as a bylaws amendment. With the advent of the gift from Barry Kaye and the formation of the Barry Kaye School of Finance, Insurance & Economics, the Dean had asked the committee to take a look at the structure of the College and make a recommendation. He did not intend this to be a bylaws change per se. Input was solicited from the Finance and Economics faculty since they were the ones most affected by this. After much discussion Strategic Planning Committee members recommended that there be no changes in the actual structure of the departments, and this recommendation was this was reflected in the "amendment" that had been on the Spring and then this Fall's agenda.

Dr. Richey asked if anyone would like to formally propose this as a bylaws amendment. No one responded so it was treated as an item for discussion and information.

7. Next order of business was the remaining Committee reports:

Steering Committee has nothing to report.

P&T Committee – Ken Orbach

- a. The committee is asking the departments for their journal rankings and also the procedure by which you came up with the journal rankings.

Bylaws Committee – B. Richey & J. Higgs

- a. The committee reported a proposed amendment to Article II, Section 4, restricting voting in department/schools on "faculty governance issues, including curriculum, department policies and procedures, and faculty performance evaluation" to Faculty Assembly members. The understanding of Dr. Richey is that this had been brought to the Faculty Assembly by the Bylaws Committee via the Steering Committee, but it was brought without an up or down recommendation from Bylaws. There was extended discussion on the proposal, including a suggestion from the Dean that the matter be referred to the University Attorney for a determination whether the Faculty Assembly has the power to adopt this restriction. In lieu of that suggestion by the Dean, the Amendment was voted to be tabled.

8. Graduate Council – Kay Means

- a. Graduate Council met on September 21, 2007. There were a number of catalog changes, changing pre-requisites, changing course names, approved a new course in Accounting. In ITOM there was a change in the MIS concentration in the MBA program, in Economics the Energy in Economics Exec program was eliminated. The minimum score on the GMAT was lowered from 500 to 450 to make it consistent with the GRE requirement. If anyone has anything to be included in the Graduate Council for early next semester, please get it to Dr. Means as soon as you can.

9. Undergraduate Council – Alan Friedberg

- a. All of the items on the agenda for the undergraduate council have been approved by the University committee today, so if you were waiting to hear about any of the programs, they have all been approved. Please review the proposal for videoconferencing that has been passed out. Please send comments back to the council so they can make a recommendation to the Dean. Dr. Richey passed out copies.

10. Faculty Development Council – Rupert Rhodd

- a. The Faculty Development Council met on September 28. Plans were made to assist the development of the faculty in two areas: research & teaching. In the area of Research, the committee decided to propose a college-wide electronic working paper series. Also in the area of Research we are proposing to have one college-wide lecture each semester. The council is hoping the Dean's office will fund this. In the area of teaching the council would like to set up an electronic discussion board on which questions related to teaching can be presented and discussed by the Faculty at large. The council would also like to have speakers discuss items like legal matters in teaching, academic honesty in teaching and dealing with disabled students in the classroom.
11. Dr. Richey shared some information on elections to councils. On the Undergraduate Council, Economics has Monica Escaleras; on the Graduate Council, Eric Chang; and on P&T, Charles Register. This should complete participation on the standing meetings and councils.
  12. There are two other positions that need to be filled. One is a representative to the University Honors and Awards Committee. Sunil Babbar has been our representative on that committee. His term is up; however he has graciously offered to continue if no one else wants to participate. Dr. Babbar was elected to continue on that committee. The second was the College's second representative for the University Graduate Council. This representative would serve on the Due Process Sub-committee. John Bernardin agreed to represent the College and was elected by the Assembly.
  13. The Fall agenda also included 2 bylaws amendments proposed by Dr. Shaw and carried over from the Spring Faculty Assembly meeting. The first one called for the adoption of Robert's Rules of Order, Newly Revised as the parliamentary authority for the Faculty Assembly. The bylaw was adopted.

The second proposal had to do with the process of amending the bylaws. It proposed 2 methods. The first method provided that the Faculty Assembly would consider bylaws amendments when they come forward as a proposal signed by 10% of the faculty members of the College of Business Faculty Assembly. The second one is a route coming up through the Steering Committee. There was discussion on the wording in section 3 "... Being distributed by e-mail and submitted in writing..." it was decided to strike "submitted in writing" portion of the clause. The bylaw was adopted. (Full text of the adopted amendments is shown below.)

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ginger Hale

#### ARTICLE III. AMENDMENT AS ADOPTED

**Section 1. Parliamentary Authority. The College Faculty Assembly shall operate according to the latest revised edition of Robert's Rules of Order, Newly Revised.**

**Section 2. Proposal of Amendments.**

**A. Faculty Petition.**

**An amendment to the College of Business Faculty Assembly Bylaws may be proposed by a petition signed by ten percent of the faculty members of College Assembly presented to the Chair of the of the Faculty Assembly for consideration. The Chair shall distribute the amendment via e-mail to the members of the Assembly as an agenda item at least two weeks prior to the meeting at which the amendment or amendments are to be considered.**

**B. Assembly Action.**

**An amendment to the College of Business Faculty Assembly Bylaws may be proposed by the Bylaws Committee to the Steering Committee. The Steering Committee shall review the need for the amendment, and, if appropriate, the Chair of the Faculty Assembly shall distribute the amendment via e-mail to the members of the Assembly as an agenda item at least two weeks prior to the meeting at which the amendment or amendments are to be considered.**

**Section 3. Adoption of Amendments**

**Amendments will be adopted by a two-thirds vote of the members of the Assembly present and voting at any meeting, providing that the text of any proposed amendment or amendments has been distributed via e-mail to the members of the Assembly as an agenda item at least two weeks prior to the meeting at which the amendment or amendments are to be considered.**