

Student Name:	Z:
Program:	Date:
Advisor:	Contact:

#### 4 YEAR FLIGHT PLAN

**Degree:** Bachelor of Business Administration (BBA)

**Major:** Hospitality & Tourism Management (HTMG)

FAU is committed to your success as a student. One way we define student success is efficient and effective progression through your degree program.

This Flight Plan is a tool to assist you in planning the courses you should complete and the milestones you should reach during your undergraduate studies so you may graduate on time. It is our intention that you complete this planning tool in *collaboration with an academic advisor* to ensure good understanding of:

- Which graduation requirements you have satisfied
- Which Intellectual Foundations and elective courses match your career plans
- How to balance coursework with your other responsibilities (e.g., employment) and optional activities (e.g., mentored research, study abroad, student organizations, leadership)
- How to get the most from your academic experience at FAU

Your academic advisor will help you customize and maintain your Flight Plan during the next four years so that you stay on track for success at FAU. In order to graduate on time, you will need to:

- Complete an average of 30 credit hours per year
- Earn 120 credit hours, at least 45 in the upper division (3000 or 4000 level)
- Earn at least 9 credit hours in summer coursework (or equivalent)

Your advisor will help you identify what additional milestones apply to you, as well as how you may even graduate early or enter an accelerated graduate program. If you have any questions at all about your FAU Flight Plan, feel free to contact your advisor for assistance. Advisors are always here to help!

#### Academic Advising Professionals

<i>University Advising Services</i>	
Office Location	Student Support Services, Building (SU80), Room 210
Email Address, Phone Number:	<a href="mailto:advisingservices@fau.edu">advisingservices@fau.edu</a> , 561-297-3064
Website:	<a href="http://www.fau.edu/uas">www.fau.edu/uas</a>
<i>College of Business - Boca Raton Campus</i>	
Office Location:	Fleming West Building (23) Room #102
Email Address, Phone Number:	<a href="mailto:cobadvising@fau.edu">cobadvising@fau.edu</a> ; 561.297.3688
Website:	<a href="http://business.fau.edu/undergraduate/current-students/index.aspx#.U3KN0YFdUeg">http://business.fau.edu/undergraduate/current-students/index.aspx#.U3KN0YFdUeg</a>
<i>College of Business - Davie Campus</i>	
Office Location:	Liberal Arts Building, Room #444
Email Address, Phone:	<a href="mailto:cobadvising@fau.edu">cobadvising@fau.edu</a> ; 954.236.1920
Website:	<a href="http://business.fau.edu/undergraduate/current-students/index.aspx#.U3KN0YFdUeg">http://business.fau.edu/undergraduate/current-students/index.aspx#.U3KN0YFdUeg</a>
<i>Academic Program - Contact Information</i>	
Personal Contact:	Dr. Peter Ricci, CHA, CHSE, CRME – <b>Program Director</b>
Office Location:	320 Fleming Hall (24), 3 <sup>rd</sup> Floor, Office #320
Email Address, Phone:	<a href="mailto:hospitality@fau.edu">hospitality@fau.edu</a> ; 561.297.3666
Career/Professional Development	<a href="http://www.fau.edu/cdc/students/majors/hospitalitymanagement.php">http://www.fau.edu/cdc/students/majors/hospitalitymanagement.php</a>

## INTERNSHIP IN HOSPITALITY & TOURISM MANAGEMENT

Hospitality Management Majors must demonstrate 1000 hours of valid work experience in the hospitality/tourism industry from their senior year in high school forward to graduation. This requirement must be fulfilled by the student's last semester at FAU in order to move forward to graduation. Some students begin working in various hospitality positions from their very first semester at FAU – others bring in considerable hours from their senior year in high school, while others do not start working until they are juniors. It is up to you. The sooner you start on accumulating these hours, the better. For further career information, reach out to the program director (contact information above) or the FAU Career Development Center at [www.fau.edu/cdc](http://www.fau.edu/cdc). Once these hours are completed (1000 hours in total for majors), students will enroll in a 0-credit, \$0-cost Internship in Hospitality Management course: HFT 4941.

**NOTE: Some students may be required to maintain a GPA of 3.00 or higher** to remain eligible for scholarships or to be stronger candidates for admission to internships, graduate programs, and professional schools. Please confirm your required GPA with your academic advisor.

**Year 1**

Term 1 ( ) Fall ( ) Spring		
Courses and Credit Hours	Milestones	Advising Notes
ENC 1101 College Writing I	<b>- Enroll in Fall Pre-business Freshman Learning Community (LC) if available</b>  -Confirm/declare pre-business major with University Advising Services  -Earn GPA of 2.0 or higher (Minimum 2.5 FAU-GPA needed to qualify for HTMG major)	-Complete Major Knowledge, print out and bring to advising appointment.  -Create student profile in OWL CareerLink.  -Meet with your academic advisor in UAS, SU 201, 561-297-3064 <a href="mailto:advisingservices@fau.edu">advisingservices@fau.edu</a>
MAC 1105 College Algebra or Higher: Students must take math placement exam to determine the appropriate math course; if the student can start with the higher-level MAC 2233, there is no need to take MAC 1105		
Science (See Note C)		
Pre-Bus. Fr. Learning Community (LC)		
Free Elective (consider GEB 2011)		
Free Elective		
<b>Total</b>		

**Other Commitments/Activities:** → →READ "Field Experience" Note on Page 2.

Term 2 ( ) Fall ( ) Spring		
Courses and Credit Hours	Milestones	Advising Notes
ENC 1102 College Writing II	-Maintain good academic standing (Minimum 2.5 FAU-GPA needed to qualify for HTMG major)  **Students need a minimum of 24 credits earned AND will be completing 30 credits in the semester they are taking ACG2021 in order to be authorized for ACG2021. Otherwise, 30 hrs is the PRE-requisite for ACG 2021.	- Develop Individual Learning Plan for career development.  - Attend Carnival of Majors Fair.  - Meet with your academic advisor.
Humanities (See Note A) *		
Science (See Note C)		
MAC 2233 Methods of Calculus -or- if already completed then take STA 2023 Introductory Statistics		
ACG 2021** Financial Accounting		
<b>Total</b> *One course from Note A or Note D must meet WAC.		

**Other Commitments/Activities:**

(Optional) Term 3 ( X ) Summer		
Courses & Credit Hours	Milestones	Advising Notes
Free Elective (consider HFT 1000)	-Earn GPA of 2.0 or higher (Minimum 2.5 FAU-GPA needed to qualify for HTMG major)	-Students may opt to reduce one course each during Fall and Spring by taking these two courses during the Summer term instead. <b>Note that not all courses are offered during Summer.</b>  -Alternatively, students may opt to graduate early by taking the recommended courses in Fall and Spring and taking two additional courses during the Summer term.
<b>Total</b>		

**Other Commitments/Activities:**

This unofficial guide is to be used in conjunction with regular academic advising appointments. Your Degree Audit is the final and official documentation of degree requirements that have been met. For more information, see your advisor. Page 3 of 9 (HTMG-BBA)

**NOTE: Some students may be required to maintain a GPA of 3.00 or higher** to remain eligible for scholarships or to be stronger candidates for admission to internships, graduate programs, and professional schools. Please confirm your required GPA with your academic advisor.

**Year 2**

<b>Term 4</b> ( X ) Fall ( ) Spring			
<b>Courses and Credit Hours</b>		<b>Milestones</b>	<b>Advising Notes</b>
HFT 3003 Hospitality Management	3	Maintain good academic standing (Minimum 2.5 FAU-GPA needed to qualify for HTMG major)  Connect with director of the hospitality & tourism management program	-Meet with your academic advisor.
Humanities (See Note A)*	3		
ECO 2013 Macroeconomics	3		
Global Citizenship (See Note D)*	3		
STA 2023 Introductory Statistics -or- if already completed then take a Free Elective	3		
<b>Total</b> *One course from Note A or Note D must meet WAC.	15	Start completing field experience hours if you have not already started this process	

Other Commitments/Activities:

<b>Term 5</b> ( ) Fall ( X ) Spring			
<b>Courses and Credit Hours</b>		<b>Milestones</b>	<b>Advising Notes</b>
ACG 2071 Managerial Accounting	3	Maintain good academic standing (Minimum 2.5 FAU-GPA needed to qualify for HTMG major)  Reach out to Hospitality & Tourism Management Program Director with any questions (contact information on page 2)	-During middle of semester declare major as hospitality management with academic advisor
ECO 2023 Microeconomics	3		
ISM 2000 Info Systems Fund.	3		
Global Citizenship (See Note D)*	3		
Free Elective	3		
<b>Total</b> *One course from Note A or Note D must meet WAC.	15		

Other Commitments/Activities:

<b>(Optional) Term 6</b> ( X ) Summer			
<b>Courses &amp; Credit Hours</b>		<b>Milestones</b>	<b>Advising Notes</b>
BUL 4421 Bus. Law I	3	Maintain good academic standing	-Students may opt to reduce one course each during Fall and Spring by taking these two courses during the Summer term instead. <b>Note that not all courses are offered during Summer.</b>
<b>Total</b>	3		
			-Alternatively, students may opt to graduate early by taking the recommended courses in Fall and Spring and taking two additional courses during the Summer term.

Other Commitments/Activities:

**NOTE: Some students may be required to maintain a GPA of 3.00 or higher** to remain eligible for scholarships or to be stronger candidates for admission to internships, graduate programs, and professional schools. Please confirm your required GPA with your academic advisor.

**Year 3**

Term 7 ( X ) Fall ( ) Spring			
Courses and Credit Hours		Milestones	Advising Notes
ISM 3011	Mgmt. Information Systems	3	-Meet with your academic advisor  -Review and update your resume
GEB 3213	Communicating Bus. Info.	3	
HFT 3603	Principles of Hosp. Law	3	
MAR 3023	Marketing Management	3	
HFT 4253	Hotel & Resort Mgmt.	3	
Total		15	Make sure you are completing Field Experience required work hours if not already done so  Meet with Hospitality & Tourism Management Program director for any specific needs

**Other Commitments/Activities:** Continue or complete 1000 required Field Experience hours. When completed, get permission from Hospitality & Tourism Management Program Director to add 0-credit, \$0-cost, HFT 4941.

Term 8 ( ) Fall ( X ) Spring			
Courses and Credit Hours		Milestones	Advising Notes
MAN 3025	Intro. Mgmt & Org. Behavior	3	-Attend Career Day  Seek summer leadership opportunities with hospitality organizations or hospitality employers
HFT 4240	Excell. in Guest Serv. Mgmt.	3	
FIN 3403	Financial Management	3	
QMB 3600	Quant. Methods in Admin.	3	
Total		12	

**Other Commitments/Activities:** Continue or complete 1000 required Field Experience hours. When completed, get permission from Hospitality & Tourism Management Program Director to add 0-credit, \$0-cost, HFT 4941.

(Optional) Term 9 ( X ) Summer			
Courses & Credit Hours		Milestones	Advising Notes
HTMG Elective (Select ONE from: HFT3741, HFT3263, HFT3221, HFT4277, HFT4955 or HFT4930.	3	Maintain good academic standing	-Students may opt to reduce one course each during Fall and Spring by taking these two courses during the Summer term instead. <b>Note that not all courses are offered during Summer.</b>  -Alternatively, students may opt to graduate early by taking the recommended courses in Fall and Spring and taking two additional courses during the Summer term.
Total	3		

Other Commitments/Activities:

**NOTE: Some students may be required to maintain a GPA of 3.00 or higher** to remain eligible for scholarships or to be stronger candidates for admission to internships, graduate programs, and professional schools. Please confirm your required GPA with your academic advisor.

**Year 4**

<b>Term 10</b> (X) Fall ( ) Spring		
Courses and Credit Hours	Milestones	Advising Notes
ECS 3013 Intl. Econ. Development -or- ECO 4704 Econ. of Intl. Trade -or- ECO 4713 Intl. Monetary Econ.	3	Maintain good academic standing  Continue to use hospitality & tourism management email job postings to make sure you accept positions of full-time or part-time work  -Attend job/graduate school fairs  - Visit college of business advisor to confirm all requirements for upcoming graduation (Request Graduation Audit)  - Take graduate school admission exams; Apply to graduate school
MAN 3506 Operations Management	3	
HFT 4503 Hosp. Mktg. & Rev. Mgmt. Pr.	3	
Free Elective (consider HFT 3/4000)	3	
<b>Total</b>	<b>12</b>	

Other Commitments/Activities:

<b>Term 11</b> ( ) Fall (X) Spring		
Courses and Credit Hours	Milestones	Advising Notes
MAN 4720 Global Strategy and Policy	3	- Earn GPA of 2.0 or higher  - Apply for graduation with academic advisor by the second Friday of the semester  -Attend Career Day  * At any time along the way, you can register for HFT 4941 when you have accumulated 1000 hours of work experience; however, this requirement <u>MUST be completed</u> by your last semester at the latest.
HFT 4453 Perf. Analy. for Hosp. Mngr.	3	
HFT 4941* Field Experience in Hosp.	0	
Free Elective	3	
Free Elective	3	
<b>Total</b>	<b>12</b>	

Other Commitments/Activities:

<b>(Optional) Term 12</b> (X) Summer		
Courses & Credit Hours	Milestones	Advising Notes
	Maintain good academic standing	-Students may opt to reduce one course each during Fall and Spring by taking these two courses during the Summer term instead. <b>Note that not all courses are offered during Summer.</b>  -Alternatively, students may opt to graduate early by taking the recommended courses in Fall and Spring and taking two additional courses during the Summer term.
	If you did not graduate in the spring term above, complete any/all courses to allow summer graduation	
<b>Total</b>		

Other Commitments/Activities:

Note A

Foundations of Humanities			
Select Two Courses – One course must be from Group A			
Department	Course		WAC
<b>Group A:</b>			
Visual Art & Art History	Art Appreciation	(ARH 2000)	No
Music	History & Appreciation of Music	(MUL 2010)	No
Philosophy	Introduction to Philosophy	(PHI 2010)	Yes
Theatre & Dance	Appreciation of Theatre	(THE 2000)	No
<b>Group B:</b>			
Architecture	Culture & Architecture	(ARC 2208)	No
Theatre & Dance	Appreciation of Dance	(DAN 2100)	No
School of Communication & Multimedia Studies	Film Appreciation	(FIL 2000&D)	No
Languages, Linguistics, & Comparative Literature	Intro to World Literature	(LIT 2100)	No
English	Interpretation of Fiction	(LIT 2010)	Yes
	Interpretation of Poetry	(LIT 2030)	Yes
	Interpretation of Drama	(LIT 2040)	Yes
	Interpretation of Creative Nonfiction	(LIT 2070)	Yes

Note B

Society and Human Behavior			
Select Two Courses – One course must be from Group A			
Department	Course		WAC
<b>Group A:</b>			
History	US History to 1877	(AMH 2010)	
Anthropology	Introduction to Anthropology	(ANT 2000&D)	
Economics	Macroeconomic Principles	(ECO 2013)	REQUIRED
Political Science	Government of the United States	(POS 2041)	
Psychology	General Psychology	(PSY 1012)	
Sociology	Sociological Perspectives	(SYG 1000)	
<b>Groups B:</b>			
History	US History Since 1877	(AMH 2020)	
Economics	Microeconomics	(ECO 2023)	REQUIRED
	Contemporary Economic Issues	(ECP 2002)	
Exceptional Student Education	Disability and Society	(EEX 2091)	
Geosciences	Environment and Society	(EVR 2017)	
Public Administration	Changing Environment of Business, Society and Government	(PAD 2258)	
Sociology	Race, Class, Gender, and Sexuality	(SYD 2790)	
	Social Problems	(SYG 2010)	
Urban and Regional Planning	Designing the City	(URP 2051)	

Note C

Science Select Two Courses – One course must be from Group A One Course Must have a Lab		
Department	Course	Lab
<b>Group A:</b>		
Biology	Life Science (BSC 1005)	Yes
	Biological Principles I (BSC 1010)**	Yes
	Anatomy & Physiology (BSC 2085)	Yes
Chemistry	Contemporary Chemical Issues (CHM 1020C)	Yes
	General Chemistry I (CHM 2045)**	Yes
Geosciences	Blue Planet (ESC 2000) Online	No
Physics	Introduction to Astronomy (AST 2002)	No
	General Physics I (PHY 2048)**	Yes
	College Physics I (PHY 2053)**	No
<b>Group B:</b>		
Anthropology	Intro to Biological Anthropology (ANT 2511)	Yes
Biology	Biodiversity (BSC 1011)**	Yes
Chemistry	Chemistry for Health Sciences (CHM 2032)	Yes
	Chemistry in Modern Life (CHM 2083) Online	No
Engineering	Nature: Intersections of Science, Engineering, and the Humanities (ETG 2831)	No
Geosciences	Physical Geology (GLY 2010C)	Yes
	History of Earth and Life (GLY 2100)	No
	Weather and Climate (MET 2010&D)	Yes
Physics	Physics for Engineers I (PHY 2043)**	No
	Physical Science (PSC 2121)**	No

Additional science courses are available upon request. Consult with your academic advisor.

\*\*Science for science-majors course.

Note D

Foundations in Global Citizenship Select Two Courses		
Department	Course	WAC
Anthropology	Culture and Society (ANT 2410)	No
Curriculum, Culture, & Educational Inquiry	Educated Citizen in Global Context (EDF 2854)	No
Geosciences	World Geography (GEA 2000)	No
Political Science	Introduction to World Politics (INR 2002)	No
Languages, Linguistics, & Comparative Literature	Intro to Caribbean & Latin American Studies (LAS 2000)	No
	Global Perspectives on Language (LIN 2607)	No
Sociology	Global Society (SYP 2450)	No
Social Work	Global Perspectives of Social Services (SOW 1005)	No
History	History of Civilization I (WHO 2012)	Yes
	History of Civilization II (WHO 2022)	No



## Tips for Success

- If you start at FAU during a fall semester, *enroll in the pre-business freshman learning community (LC)*
- Meet with your advisor at least once a semester.
- Monitor your progress in your individual courses; “check-in” with your instructors regularly.
- Check your degree audit every semester along the path toward graduation.
- Stay aware of important deadlines.
- Take advantage of resources FAU has made available to you to help you succeed on your flight plan.
- COLLEGE OF BUSINESS MAJORS can focus their elective courses on an area that may become a MINOR. For example, hospitality management majors often take 3 classes within the College of Business to choose popular minor areas for hospitality experts. These include marketing, digital marketing, finance, accounting, real estate, and other areas. ALL students must take electives during their upper division coursework. By *focusing* these elective courses in one area of study, students can receive a minor to list on their resumes and college transcripts – giving them an area of expertise beyond their college major. To learn more about minors, please look at the following web page:

## Reaching Your Goal of a College Degree in Hospitality & Tourism Management

In today’s busy world, it’s easy for students to get off track due to their busy lives with work, families, significant others, financial problems, etc. Florida Atlantic University is committed to helping you make it through to your goal of earning a college degree. We encourage you to use **any** or **all** of the resources below if you encounter problems along the way. Remember that if you attend class regularly, take good notes, and read the assignments in a timely manner, you should succeed and reach your goals. If you have problems understanding the lecture topics, specific components within the lectures, difficulty with a reading assignment, or would like to review your exams in person, please set up an appointment with the instructor. He will be as flexible as possible to accommodate your busy schedule.

Remember; *do not wait until the end of the semester to seek assistance!* Reach out to the professor as early as possible when the need arises. Instead of just dropping a course or putting a stop to your attendance when “life gets in the way”, the professor encourages you to also use the *vast* resources here at FAU. Please see the extensive list of resources available at:

[www.fau.edu/studentresources](http://www.fau.edu/studentresources)