

## Form 10: Intercession Registration

1. Fill out this form completely before submitting. **Incomplete forms will not be reviewed.**
2. You must review your DARS audit for specific information regarding GPA.
3. Submit petition by email to [COBAdvising@fau.edu](mailto:COBAdvising@fau.edu).
4. Students will be notified via FAU email of the decision. Make sure to include your FAU email address. If you do not provide an FAU email address, you will not be notified. The usual time frame for notification of a decision is two weeks. All submitted documents become property of the College and will not be returned or saved. Please keep originals and make necessary copies for your records.

**REQUIREMENTS NEEDED TO TAKE AN EARLY SPRING/EARLY FALL COURSE:**

1. Request for one course: Student must have at least a 2.5 FAU GPA (2.5 transfer GPA if this is the first semester at FAU) to take one course.
2. Request for two courses: Student must have at least a 3.0 FAU GPA (3.0 transfer GPA if this is the first semester at FAU) for two courses.
3. Second and third attempts at any courses during Intercession will rarely be granted. Students must consider this is a three week intercession course with full semester content.

Student Name: \_\_\_\_\_ Z# \_\_\_\_\_

Phone Number: \_\_\_\_\_ FAU E-mail: \_\_\_\_\_

Current Overall GPA: \_\_\_\_\_ Current FAU GPA: \_\_\_\_\_

Course Prefix and number: \_\_\_\_\_ (EX: ACG2021)

This is my \_\_\_\_\_ (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>) attempt at this course (including NC, ZR, W, and failed grades)

Term Requested: \_\_\_\_\_

**\*\*\*I understand this is a MINI TERM COURSE that starts and finishes before the regular semester \_\_\_\_\_ (Initial). It is the student's responsibility to know the start and end dates. Late withdrawals will not be permitted.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Departmental Use Only—DO NOT write in this area.**

Approved     Denied     Deferred     No Action

\_\_\_\_\_  
Signature of College Representative

\_\_\_\_\_  
Date

Comments to Student:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Internal Comments: \_\_\_\_\_

Student Notified on: \_\_\_\_/\_\_\_\_/\_\_\_\_ by: e-mail    phone    in-Person. Entered into Banner on: \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_