

# Advising Appointments

## and Other COB Advising Frequently Asked Questions

### How do I make an advising appointment with a business advisor?

**Appointments are made online via Success Network.**

1. Visit <https://www.fau.edu/successnetwork>.
  - a. Click the Login button on the right.
2. Click on the menu icon (three lines) in the top left, and select "My Success Network."
3. If you are a:
  - a. Declared pre-business student or business major:
    - i. Choose a COB Primary Advisor, and click the down arrow to the right of the advisor's name.
  - b. Student Not Declared in the College of Business:
    - i. Scroll down to "Your Services" and find "Advising: College of Business." You can choose either "Boca Campus" or "Davie Campus."
4. On the "What do you need help with?" page, **click the dropdown arrow on the right** to expand the list of reasons, select the reason for your visit, and click continue.
5. Select the range of dates and times that work for you to see the all of the available advisors, select your preferred advisor and time, and click continue.
6. Review the information and click "confirm."

### What is the difference between an advising appointment and a walk-in?

#### Advising with an Appointment

- 30 minutes
- Available Mondays, Tuesdays, Wednesdays, and Fridays (except during drop/add week)
- Same day appointments not available
- In-person or via phone
- With a specific advisor chosen by you
- Comprehensive evaluation of your academic progress and plans

#### Advising without an Appointment ("Walk-ins")

- 15 minutes
- Available Thursdays (and all week during drop/add)
- Begins at 8:30am; must sign in by 4:00pm
- In-person or via phone
- With the first available advisor
- Quick registration questions and concerns

### Can I receive academic advising via e-mail?

Quick questions as a follow-up to a recent meeting can often be answered via e-mail, but we do not provide e-mail advising.

### Where can I learn more about programs offered in the College of Business?

Visit the following link: [www.business.fau.edu/majors](http://www.business.fau.edu/majors)

### Where can I find College of Business petitions and forms?

Visit the following link: [www.business.fau.edu/advising](http://www.business.fau.edu/advising) and scroll down to "Petitions and Forms."

### How do I register for classes?

Students register online through the MyFAU account. For more info, visit [www.business.fau.edu/advising](http://www.business.fau.edu/advising) and click "Registration" under the Quick Links. If you encounter a **registration error** and you have **already been advised**, you can send an e-mail to your advisor or to [COBAdvising@fau.edu](mailto:COBAdvising@fau.edu). Provide your Z#, course prefix, five-digit CRN, and the exact registration error.